

## **DEVON BUILDING CONTROL PARTNERSHIP COMMITTEE**

**29 NOVEMBER 2024**

Present:

Councillors G Taylor (Chair), Birch (Vice-Chair), Cheadle and Southcott

Members in Attendance:

Councillors Bullivant

Apologies:

Councillors C Parker

Absent:

Councillor McKay

Officers in Attendance:

Drew Powell, Corporate Director – Strategy and Governance

Christopher Morgan, Trainee Democratic Services Officer

Nigel Hunt, Head of Devon Building Control Partnership

Lisa Lake, Business Development and Partnership Support Manager

Nicola Denton, Business Development and Support Manager

Neil Blaney, Director of Place

Simon Arthurs, Deputy Chief Finance Officer

### **18. MINUTES**

It was proposed by Cllr G Taylor and seconded by Cllr Southcott that the minutes of the previous meeting be agreed as a correct record and signed by the Chair.

A vote was taken – the results were unanimously in favour.

Resolved

That the minutes of the previous meeting be agreed as a correct record and signed by the Chair.

### **19. DECLARATIONS OF INTEREST.**

None

### **20. PRODUCTION OF DOCUMENTS**

Due to the discussion around part 2 documents, it was agreed that this item would be taken in part 2.

The item was introduced by Cllr Birch. Along with the proposal, he proposed that the Devon Building Control Partnership Committee meetings be held on or around March, June, and November. There would be flexibility to ensure relevant documents have enough time to come to Committee.

It was proposed by Cllr Birch and seconded by Cllr G Taylor that the documents outlined in the report would come to Committee on the relevant dates and that meetings be held on or around March, June, and November annually.

A vote was taken – the result was unanimously in favour.

Resolved

That the documents outlined in the report would come to Committee on the relevant dates and that meetings be held on or around March, June, and November annually.

## **21. PART 1 OPERATIONAL REPORT 2024-2025 Q2**

The Head of the Partnership introduced the item to the Committee.

The Committee were informed that due to changes in building regulations 71 percent of applications had to be resubmitted, which increased workload for the team.

97 percent of plans were checked within the target on 15 working days. Building Control were currently dealing with 4 vacancies as well as staff on sick leave. Hiring was an ongoing issue.

The Partnership had hosted several briefings both in person and online that provided customers with a greater understanding of the work undertaken by Building Control.

It was proposed by Cllr G Taylor and seconded by Cllr Cheadle that the report be noted.

A vote was taken – all were in favour.

Resolved

That the report be noted.

## **22. PART 2 DBCPC OPERATIONAL REPORT Q2 2024-2025**

Councillor Bullivant joined the meeting as a guest during this item. He also left during this item.

The Head of the Partnership introduced the item to the Committee.

Discussion included staffing, new regulations, the Building Safety Levy, monitoring of KPIs, internal and external KPIs,

The Committee considered the Audit of the Partnership could be a standing agenda item in order to provide updates throughout the year.

It was proposed by Cllr G Taylor and seconded by Cllr Southcott that the report be noted.

A vote was taken – all were in favour.

Resolved

That the report be noted.

**23. PART 2 DBCPC OPERATIONAL PLAN Q2 2024-2025**

The Head of the Partnership presented the plan to the Committee.

The Committee discussed the risk register, building safety levy, and the cost of administration.

It was proposed by Cllr G Taylor and seconded by Cllr Cheadle that the plan be noted.

A vote was taken – all were in favour.

Resolved

That the plan be noted.

**24. PART 2 FINANCIAL MONITORING REPORT Q4 2023-24 & FORECAST MONITORING 2024-25**

The Deputy Chief Financial Officer presented the report to the Committee.

The Committee discussed financial reserves, applications for building control, and how best to receive future information.

It was noted that Building Control was a statutory requirement and that members could be briefed using Teams between Committee meetings where necessary.

It was proposed by Cllr G Taylor and seconded by Cllr Birch that the report be noted.

A vote was taken – the result was unanimously in favour.

Resolved

That the report be noted.

The meeting started at 10.00 am and finished at 12.12 pm.

Chair  
Cllr G Taylor